

Foreign Language Instruction & Assessment  
FREN/GERM/SPAN 4150 & JAPN 4900  
Spring 2021  
University of North Texas

**[SEE PAGE 3 FOR REVISED INFORMATION]**

**INSTRUCTOR**

Lawrence Williams, Professor of Applied Linguistics & French – [E-mail](#)  
Phone – Department of World Languages, Literatures & Cultures: (940) 565-2404  
Office Hours – Remote office hours in Zoom [Submit [request](#) at least 48 hours in advance.]

**MEETING LOCATION, DAY, AND TIME**

Tuesday, 5:00 pm – 7:50 pm (Zoom)  
We will not meet every Tuesday in Zoom. See the weekly schedule (below) for specific dates.

**REQUIRED TEXTBOOK**

- There is no required textbook for this course.
- Links to required and recommended readings will be provided in Canvas and/or through the website of UNT Libraries.

**REQUIRED READINGS**

- 1) American Council on the Teaching of Foreign Languages. (2015). [World-Readiness Standards for Learning Languages](#) – Executive Summary.
- 2) American Council on the Teaching of Foreign Languages. (2011). [A decade of foreign language standards: Impact, influence, and future directions](#).
- 3) American Council on the Teaching of Foreign Languages. (2012). [ACTFL performance descriptors for language learners](#).
- 4) American Council on the Teaching of Foreign Languages. (2012). [ACTFL proficiency guidelines](#).
- 5) American Council on the Teaching of Foreign Languages. (2018). [Guiding principles for language learning](#).
- 6) National Council of State Supervisors for Languages / American Council on the Teaching of Foreign Languages. (2017). [NCSSFL-ACTFL Can-Do Statements](#).
- 7) Celce-Murcia, M. (2007). Rethinking the role of communicative competence in language teaching. In E. A. Soler & M. P. S. Jordà (Eds.), *Intercultural language use and language learning* (pp. 41-57). Springer.
- 8) New London Group. (1996). A pedagogy of multiliteracies: Designing social futures. *Harvard Educational Review*, 66, 60-92.
- 9) Poehner, M. E. (2018). [A casebook of Dynamic Assessment in foreign language education](#). Center for Advanced Language Proficiency Education and Research. The Pennsylvania State University.

## RECOMMENDED READINGS

- Hall, J. K. (2012). *Teaching and researching language and culture*. 2<sup>nd</sup> ed. Routledge.
- Kramsch, C. (2009). *The multilingual subject*. Oxford University Press.
- American Council on the Teaching of Foreign Languages. Resources that Address Issues of [Race, Diversity, and Social Justice](#) (for Language Learning & Teaching).

## COURSE DESCRIPTION

Study of foreign language curriculum, instruction and assessment for future and current teachers of English as a Second Language, French, German, Japanese, and/or Spanish.

- Prerequisite(s): Consent of department.
- Designed for students in a teacher preparation program or students who may pursue other options (such as other types of certification or teaching in private schools or overseas).
- Students are responsible to confirm with at least one advisor how this course fits into their degree plan.
- This course is taught in English. However, sample lesson plans and several research articles will focus on teaching specific languages.

## TOPICS & LEARNING OUTCOMES

### 1. Curriculum

- Design (foundation, purpose, type, goals, articulation, etc.)
- Ongoing evaluation of key dimensions

### 2. Learning & Teaching

- Develop an awareness/understanding of communicative competence
- Develop an awareness/understanding of current theories of second language acquisition
- Develop an awareness/understanding of current pedagogical frameworks
- Create a sample lesson plan
  - Integrate state/national standards
  - Integrate the use of technology
- Ongoing evaluation of teaching

### 3. Assessment

- Principles
- Range of tools and types
- Ongoing evaluation of assessment tools

## COURSE ORGANIZATION

This course is divided into three units:

- Unit 1: Curriculum & Instruction (Weeks 1-5)
- Unit 2: Assessment (Weeks 6-10)
- Unit 3: Lesson Planning (Weeks 11-15)

The information on this page has been added to the original version of the syllabus.

### Timeline for March and April

1) Begin working on Module 2.

2) Zoom meeting **March 9, 2021**

We will have this Zoom meeting to discuss assessment.

3) Continue working on HW 3, HW 4, and Quiz 2.

4) Zoom meeting **March 23, 2021**

We will have this Zoom meeting to wrap up the module on assessment and to begin talking about lesson planning, which is the focus of Module 3. I will also provide details about the presentation that you will submit in Canvas in April, just to give you a preview.

5) During the last week of March, you can begin **thinking about** your presentation. If you have already completed the assignments for Module 2, you can begin working on the presentation.

6) Be sure that you have completed HW 3, HW 4, and Quiz 2 by **March 29, 2021**.

7) Begin working on the assignments for Module 3:

- Presentation
- HW 5
- HW 6
- Sample Lesson Plan

8) Zoom meeting **April 6, 2021**

We will use this Zoom meeting to discuss the Sample Lesson Plan (which is a project that you will submit in Canvas instead of having a final exam).

9) Continue working on the assignments for Module 3 that you have not completed at this point in the semester. All assignments must be submitted in Canvas, and all assignments for Module 3 are due on or before **Wednesday, April 28, 2021**.

## TEXAS EXAMINATION OF EDUCATOR STANDARDS (TEXES)

Students enrolled in this course who plan to take the Texas Examination of Educator Standards (TEXES) should review the information about TEXES very carefully. Spanish majors should contact an advisor in the College of Education for details regarding the practice exam available for UNT students (not available for other languages).

LOTE (Languages Other Than English) – [French](#)

LOTE (Languages Other Than English) – [German](#)

LOTE (Languages Other Than English) – [Spanish](#)

Students in the Japanese program will be given specific information regarding career options and professional development.

## CANVAS

We will use [Canvas](#) for some components of this course.

## STUDENT HELP DESK (TECH SUPPORT)

Sage Hall, Room 330 – (940) 565-2324 – [e-mail](#) – [website](#)

## ATTENDANCE

UNT Policy 06.039 – [Student Attendance & Authorized Absences](#)

## COMMUNICATION

- I will reply only to messages received from an official UNT e-mail address.
- I will make every attempt to reply to all e-mail from students within 24 hours.
- Please begin an e-mail to me with *Professor Williams* (followed by a comma).
- I address students by their first name, as is the custom in our program/department.

## POINTS FOR QUIZZES & ASSIGNMENTS

Category	Points	% of Course Grade
Quizzes (2)	50	10%
Homework (6)	300	60%
Presentation	50	10%
Sample Lesson Plan	100	20%
<b>TOTAL</b>	<b>500</b>	<b>100%</b>

## ASSIGNMENTS

Every assignment submitted in Canvas is due before midnight local time on the due date.

### Quizzes [50 points]

- There are 2 quizzes given in this course.
- Each quiz is worth a maximum of 25 points.
- Since this course will not be taught in a traditional (face-to-face) format, each quiz will be in the form of an audio recording that allows you to explain some of the material that has been assigned and/or covered during Zoom meetings.
- The guidelines and the evaluation rubric are available in Canvas.

### Homework [300 points]

- Most homework assignments will be an article summary and critique.
- Articles for these assignments will be available through the e-journal service of UNT.
- There are 6 homework assignments with a maximum total of 50 points each.
- All homework assignments must be submitted in Canvas.
- The guidelines and the evaluation rubric are available in Canvas.

### Presentation [50 points]

- This assignment is worth up to 50 points.
- The presentation will be based on a research article.
- The guidelines and the evaluation rubric are available in Canvas.

### Sample Lesson Plan [100 points]

- You can earn up to 100 points for this project.
- This project must be submitted in the form of a written report.
- The guidelines and the evaluation rubric are available in Canvas.

## POINTS & COURSE LETTER GRADES

Point Range	Letter Grade
450-500	A
400-449	B
350-399	C
300-349	D
0-299	F

Calculate the total number of points that you earned during the semester.

Find the point range for your total number of points in the first column, then look at the second column in order to know what your grade for the course will be.

## LATE WORK

You will receive zero points for assignments completed and/or submitted late if you do not have a disability accommodation or a valid excuse.

Decisions regarding disability accommodations are made by the [Office of Disability Access](#).

Decisions regarding whether or not an excuse valid will be made on a case-by-case basis since some students have accommodations that have been indicated by the Office of Disability Access, and other students have valid excuses that are listed in UNT Policy 06.039 ([Student Attendance & Authorized Absences](#)).

Type of Reason	Action Required
Disability Accommodation	<p>Contact the Office of Disability Access at the beginning of the semester. Only disabilities recognized by the Office of Disability Access (at the time when the assignment is due) will be accepted.</p> <p>Note: If you have disability accommodations, <b>you are not allowed to request additional and/or expanded accommodations by contacting me directly.</b> Accommodations recognized by the Office of Disability Access are the only accommodations that will be accepted.</p>
Valid Excuses in UNT Policy 06.039 (Student Attendance & Authorized Absences)	<p>Contact the <a href="#">Office of the Dean of Students</a> <b>before the due date of the assignment.</b></p> <p>Even though UNT Policy 06.039 is related to attendance and absences, these are the same categories that may apply to considerations for accepting late work.</p> <p><b>Do not contact me directly.</b> You need to contact the Office of the Dean of Students since various types of information (e.g., legal, financial, medical) are confidential and private. When you contact the Office of the Dean of Students, you will be able to share confidential and private information with people who are trained to deal with all types of information.</p>

**REQUIRED ZOOM MEETINGS [SEE PAGE 3 FOR REVISED INFORMATION. NO ZOOM DATES HAVE BEEN CHANGED.]**

Each meeting will begin at 5:00 p.m. We will use approximately 60-90 minutes for each session. Since you will probably have meetings for other courses in Zoom, I do not want to make you sit in front of a screen for an extended period of time. The meetings listed below are required in the sense that we will cover material that is important for your educational experience. I will not deduct points for non-attendance. However, if you do not attend class, it is your own responsibility to read the material. It is important to understand that the Zoom meetings are not an opportunity for me to read the course materials to you since you already know how to read. The purpose of the meetings is for us to interact, which means that you need to have read the course materials before each meeting begins so that you can ask for clarifications.

	Date	Topic(s)
Module 1	Tuesday, January 12, 2021	Syllabus Required Readings 1-2 (see list on page 1)
	Tuesday, January 19, 2021	Required Readings 3-6 (see list on page 1)
	Tuesday, January 26, 2021	Required Reading 7 (see list on page 1)
	Tuesday, February 2, 2021	Required Reading 8 (see list on page 1)
	Tuesday, February 9, 2021	NO ZOOM MEETING
Module 2	Tuesday, February 16, 2021	Basic Principles of Assessment
	Tuesday, February 23, 2021	NO ZOOM MEETING
	Tuesday, March 2, 2021	NO ZOOM MEETING
	Tuesday, March 9, 2021	Review of Assessment
	Tuesday, March 16, 2021	NO ZOOM MEETING
Module 3	Tuesday, March 23, 2021	Lesson Planning
	Tuesday, March 30, 2021	NO ZOOM MEETING
	Tuesday, April 6, 2021	Preparing Your Presentation
	Tuesday, April 13, 2021	NO ZOOM MEETING
	Tuesday, April 20, 2021	NO ZOOM MEETING

**ATTENDANCE**

There is no grade for attendance. It is your responsibility to attend the required Zoom meetings if you want to know what is covered during these remote class periods. If you miss a class, you can re-read the required readings very carefully. My office hours are not a way to have individual instruction for students who do not attend class.

**QUIZ DATES & DUE DATES FOR GRADED ASSIGNMENTS<sup>1</sup> [SEE PAGE 3 FOR REVISED INFORMATION]**

Assignment/Quiz	Due Date	Points
Homework 1	Monday, January 18, 2021	50
Homework 2	Monday, January 25, 2021	50
Quiz 1	Monday, February 15, 2021	25
Homework 3	Monday, February 22, 2021	50
Homework 4	Monday, March 1, 2021	50
Quiz 2	Monday, March 22, 2021	25
Homework 5	Monday, March 29, 2021	50
Homework 6	Monday, April 5, 2021	50
Presentation	Tuesday, April 20, 2021	50
Sample Lesson Plan	Tuesday, April 27, 2021	100

### Course Technology & Skills

#### Minimum Technology Requirements

Provide a list of the minimum technology requirements for students, such as:

- Computer
- Reliable internet access
- Webcam
- Speakers
- Microphone
- Plug-ins
- Microsoft Office Suite
- [Canvas Technical Requirements](https://clear.unt.edu/supported-technologies/canvas/requirements) (<https://clear.unt.edu/supported-technologies/canvas/requirements>)

#### Computer Skills & Digital Literacy

Provide a list of course-specific technical skills learners must have to succeed in the course, such as:

- Using Canvas
- Using email with attachments
- Using webcam
- Downloading and installing software
- Using presentation and graphics programs

---

<sup>1</sup> Some assignments will be audio recordings. See the appendix for a list of acceptable audio file formats.



## Technical Assistance

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

**UIT Help Desk:** [UIT Student Help Desk site](http://www.unt.edu/helpdesk/index.htm) (<http://www.unt.edu/helpdesk/index.htm>)

**Email:** [helpdesk@unt.edu](mailto:helpdesk@unt.edu)

**Phone:** 940-565-2324

**In Person:** Sage Hall, Room 130

**Walk-In Availability:** 8am-9pm

**Telephone Availability:**

- Sunday: noon-midnight
- Monday-Thursday: 8am-midnight
- Friday: 8am-8pm
- Saturday: 9am-5pm

**Laptop Checkout:** 8am-7pm

For additional support, visit [Canvas Technical Help](https://community.canvaslms.com/docs/DOC-10554-4212710328) (<https://community.canvaslms.com/docs/DOC-10554-4212710328>)

## Rules of Engagement

Rules of engagement refer to the way students are expected to interact with each other and with their instructors. Here are some general guidelines:

- While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and derogatory language on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law will not be tolerated.
- Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
- Ask for and use the correct name and pronouns for your instructor and classmates.
- Speak from personal experiences. Use “I” statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual’s experiences.
- Use your critical thinking skills to challenge other people’s ideas, instead of attacking individuals.
- Avoid using all caps while communicating digitally. This may be interpreted as “YELLING!”
- Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret digitally.
- Avoid using “text-talk” unless explicitly permitted by your instructor.
- Proofread and fact-check your sources.
- Keep in mind that online posts can be permanent, so think first before you type.

See these [Engagement Guidelines](https://clear.unt.edu/online-communication-tips) (<https://clear.unt.edu/online-communication-tips>) for more information.

### Assignment Policy

The University is committed to providing a reliable online course system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty which prevents students from completing a time sensitive assessment activity, the instructor will extend the time windows and provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and contact the UNT Student Help Desk: [helpdesk@unt.edu](mailto:helpdesk@unt.edu) or 940.565.2324 and obtain a ticket number. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time.

### Syllabus Change Policy

Students will be notified by e-mail if any changes are made to the syllabus.

## UNT POLICIES

### Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. [Insert specific sanction or academic penalty for specific academic integrity violation.]

### ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [ODA website \(https://disability.unt.edu/\)](https://disability.unt.edu/).

### Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

### Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

### Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

### Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (<https://deanofstudents.unt.edu/conduct>) to learn more.

### Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: [my.unt.edu](https://my.unt.edu). All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect](https://it.unt.edu/eagleconnect) (<https://it.unt.edu/eagleconnect>).

### Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences

related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at [SurvivorAdvocate@unt.edu](mailto:SurvivorAdvocate@unt.edu) or by calling the Dean of Students Office at 940-565- 2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at [oeo@unt.edu](mailto:oeo@unt.edu) or at (940) 565 2759.

### Important Notice for F-1 Students taking Distance Education Courses

#### **Federal Regulation**

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (<http://www.ecfr.gov/>). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

#### **University of North Texas Compliance**

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
- (2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email [internationaladvising@unt.edu](mailto:internationaladvising@unt.edu)) to get clarification before the one-week deadline.

## Student Verification

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See [UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses](https://policy.unt.edu/policy/07-002) (<https://policy.unt.edu/policy/07-002>).

## Academic Support & Student Services

### Student Support Services

#### *Mental Health*

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center) (<https://studentaffairs.unt.edu/student-health-and-wellness-center>)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [UNT Care Team](https://studentaffairs.unt.edu/care) (<https://studentaffairs.unt.edu/care>)
- [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry) (<https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry>)
- [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling) (<https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling>)

#### *Chosen Names*

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

- [UNT Records](#)
- [UNT ID Card](#)
- [UNT Email Address](#)
- [Legal Name](#)

*\*UNT eUIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

#### *Additional Student Support Services*

- [Registrar](https://registrar.unt.edu/registration) (<https://registrar.unt.edu/registration>)
- [Financial Aid](https://financialaid.unt.edu/) (<https://financialaid.unt.edu/>)
- [Student Legal Services](https://studentaffairs.unt.edu/student-legal-services) (<https://studentaffairs.unt.edu/student-legal-services>)
- [Career Center](https://studentaffairs.unt.edu/career-center) (<https://studentaffairs.unt.edu/career-center>)
- [Multicultural Center](https://edo.unt.edu/multicultural-center) (<https://edo.unt.edu/multicultural-center>)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [Pride Alliance](https://edo.unt.edu/pridealliance) (<https://edo.unt.edu/pridealliance>)
- [UNT Food Pantry](https://deanofstudents.unt.edu/resources/food-pantry) (<https://deanofstudents.unt.edu/resources/food-pantry>)

#### *Academic Support Services*

- [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (<https://clear.unt.edu/canvas/student-resources>)
- [Academic Success Center](https://success.unt.edu/asc) (<https://success.unt.edu/asc>)
- [UNT Libraries](https://library.unt.edu/) (<https://library.unt.edu/>)
- [Writing Lab](http://writingcenter.unt.edu/) (<http://writingcenter.unt.edu/>)

## APPENDIX

### Acceptable Audio File Formats\*

.ASX	Advanced Stream Redirector
.DTS	Digital Theater Systems Audio File
.GXF	General eXchange Format
.M3U	MP3 Uniform Resource Locator
.MXF	Material eXchange Format
.OGM	Ogg Multimedia Container File
.PLS	Playlist
.BUP	DVD Information File
.A52	Dolby Digital AC-3 Compressed Audio File
.AAC	Advanced Audio Coding Compressed Audio File
.B4S	Winamp 3+ Playlist
.CUE	Cue Sheet
.OMA	OpenMG Audio File
.SPX	Ogg Speex Audio File
.TS	DVD Video
.VLC	VLC Media Player Data
.VOB	DVD Video Object
.XSPF	XML Shareable Playlist Format
.IFO	DVD Information File
.PART	Partially Downloaded File
.FLAC	Free Lossless Audio Codec Compressed Audio File
.M4A	MPEG-4 Audio File
.MP1	MPEG-1 Audio Layer I
.OGG	Ogg Multimedia Container File
.WAV	Waveform Audio
.XM	Extended Module Audio File
.SRT	DVD Subtitles File
.AC3	Dolby Digital AC-3 Compressed Audio File
.MOD	MOD Audio File
.MP2	MPEG-1 Audio Layer II
.MP3	MPEG-1 Audio Layer 3
.MP4	MPEG-4 Part 14 Multimedia Container
.WMA	Windows Media Audio File
.MKA	Matroska Audio Stream
.M4P	Protected AAC File

\*If your preferred audio file format does not appear on this list, please send me a test file (with a very short message) at least 1 week before the due date as an e-mail attachment so that I can try to open it, then I will let you know if it is an acceptable audio format.